

# LAW OFFICE OF JOHN C. PRYOR

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1250 Beech Street, Cincinnati, OH 45202  
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prosecutor@lawyer.com

December 6, 2025

Jordan Reyes  
1400 Clifton Ave  
Cincinnati, OH 45220  
513-555-2173

Dear Ms. Reyes:

The purpose of this letter is to confirm, based on our initial conversation on March 30, 2025, that LAW OFFICES OF JOHN C. PRYOR will represent you in the matter of vehicle negligence arising from the pedestrian collision incident on March 15, 2025 in Nashville, Tennessee involving the driver, Dante Miles.

## SCOPE OF REPRESENTATION

Our representation will include the following services as necessary to pursue your claim:

- Filing of all court documents
- Scheduling all court dates
- All legal analysis required to argue your case
- Communication with opposing counsel as required by law
- Communication with you on a regular basis
- Keeping secured electronic records of all documents and evidence in association with your case
- Litigation in court if your case goes to trial
- Detailed log of all expenses monthly of the work being done on your case

This office will not represent you in any matter not herein this agreement unless and until, both you and the attorney execute a written agreement for representation outside the scope of this document.

## FEES & RETAINERS

Our fee is \$450 per hour for services performed by lawyers of this firm and \$75 per hour for services performed by our non-lawyer staff. You will also be billed additionally for separate expenses incurred on your behalf such as filing fees.

A retainer of \$4500, which will be placed in a legal trust, is required before the attorney will begin work on your case. The retainer will account for the first 5 hours of work performed by the attorney and 10 hours of work performed by non-lawyer staff. Any funds not used in resolution of your case will be returned to you after the matter has been resolved. Any expenses beyond your retainer will be billed monthly and are due within 30 days of notification. If payment is not received, work on your case may be paused until payment is made.

If you fail to make a payment in full 180 days after notification of required payment, you agree to the termination of further legal representation from LAW OFFICES OF JOHN C. PRYOR.

Due to numerous and complicated factors which are beyond our control, we cannot guarantee a favorable outcome. We will, however, within the bounds of legal ethics, provide reasonable and competent services to represent and protect your legal interests. In the event the matter requires negotiation or involves litigation, we will negotiate with the opposing party on your behalf in order to settle or resolve this dispute. However, we will not conclude or settle the matter without your express approval.

## CLIENT RESPONSIBILITIES

For your protection, please coordinate all communications with any of the parties, witnesses, insurance companies, adjusters, investigators or attorneys in this case through our office. This helps ensure your interests are protected.

Please be punctual and attend all meetings and court dates.

Please be truthful and forthcoming with any and all information concerning your case with the attorney at all times. All communications including oral discussions, emails, and documents made to obtain legal advice are privileged and confidential, and will not be disclosed to third parties, subject to limited exceptions such as court order.

PRIMARY CONTACT & ESTIMATED TIME FRAME

Your primary contact for this matter will be **John C. Pryor**. If you have any questions about your case, you should contact Atty. Pryor directly.

While it is impossible to predict how long it will take to conclude this matter, a general time frame is provided as reference only. Again, this is only an estimate, and the actual time required to conclude this matter may be greater than expected. Cases like yours can take anywhere from 12 to 36 months for full resolution.

Enclosed for your information, you will find a copy of the initial interview form. If any of the information on this form is incorrect, please notify Erin Grummel, the paralegal for Atty. Pryor immediately. Additionally, please review this letter carefully. If it accurately reflects your understanding of our agreement, please sign below and return to the office along with your retainer at the earliest convenience.

If you have any questions, feel free to call or email. We look forward to working with you.

Very Truly Yours,

John C. Pryor, Esq.

ACKNOWLEDGE & ACCEPTANCE

I, **Jordan Reyes**, have read and understand this engagement agreement and agree to its terms.

\_\_\_\_\_  
Jordan Reyes

Date: \_\_\_\_\_